

# Toy Library

## ENROLMENT FORM



CCS  
disability action  
Including all people

TE HUNGA HAUĀ MAURI MŌ NGĀ TĀNGATA KATOA

### Child or Adult being supported

Title:  First name:  Last name:

Disability/Delay:  Date of birth:   Male  Female

Ethnicity:  Language spoken at home:

Home address:

### Parent/Caregiver who supports the above person and will be responsible for toys

Title:  First name:  Last name:

Relationship to applicant:  Language spoken:

Home address:

Cell:  Phone:

Email:

### Alternate contact details e.g. family member, close friend or neighbour

Title:  First name:  Last name:

Relationship to applicant:  Language spoken:

Home address:

Cell:  Phone:

Email:

Are you currently supported by a CCS Disability Action Coordinator?  Yes  No

If yes who is your contact:  Initial:

### Payment

Subscription costs \$25.00 per year. Date paid:

Payment method (please tick one):  Cheque  Credit Card  Eftpos  Cash  Online banking

Make cheques payable to: CCS Disability Action Inc. Toy Library

Online Bank account number: 02-0568-0079081-00. Use Surname & ToysSubs as a reference.

Credit Card details:  Visa  Mastercard Expiry date:

Card number:

Cardholder's name:

Cardholder's signature:

## Rules and Responsibilities of being a member of the Toy Library

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- The Toy Library is open from 8.30am to 4.00pm Monday to Friday.
- **Children must be supervised in the Toy Library at all times.**
- While in the library nothing is to be removed from bags or boxes and the room must be left tidy. Plus children must not climb on shelving or furniture.
- Only 3 toys plus 1 book or puzzle can be borrowed at any one time.
- Toys must be returned **clean** and **complete** within **2 weeks**, regular failure to do so may cause your membership to be suspended or withdrawn.
- Returned toys must be placed in the designated area (under the sink). Toys must never be taken from that area.
- Families will pay the cost of replacing lost toys, lost parts of toys or repairs of damaged toys.
- Families will supply all batteries required for toys and we ask that you take the batteries out before returning them as damage can be caused if batteries are left in.
- **Families must accept the responsibility of supervising the safe use of the toys while in their possession, by taking note of any warnings on items and taking care to see things are used safely.** This includes taking care with; batteries and small parts to avoid choking; plastic bags to avoid suffocation; long cords to avoid strangulation; and supplying protective clothing and helmets where applicable with ride on toys.

### For Families living in the Waikato Region wishing to use our rural delivery service

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- 3 Toys and 1 book or puzzle will be sent out to your home by courier. Included in the bag of toys will be a return courier ticket, an address label for the return trip and a comments sheet so you can let us know how useful the toys were so we can choose well for you next time.
- Toys must be returned, **clean** and **complete**, by courier or delivered into the Library within **4 weeks**.
- Once we have received them we will arrange to send out a new selection of toys.
- There must be a conversation with the Toy Librarian either in person or by telephone before the service can commence.

Yes I would like this service

### For schools

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The above service is available for schools that support children and youth with a disability, or developmental delay. However schools will also pay the courier costs.


Yes I would like this service

As parent/caregiver I understand and accept the above conditions of membership and I personally will be responsible for the items borrowed and their safe use.

Signed: ..... Date: .....

#### For further information please contact:

Jane Martindale - Toy Librarian (I am available Wed 8.30- 5.00pm Thurs & Fri 8.30 -3pm)

 (07) 853 5695

 Jane.Martindale@ccsdisabilityaction.org.nz