



Annual Report

Te Pūrongo ā-Tau

CCS Disability Action Canterbury West Coast Incorporated 2019/20



CCS
disability action
Including all people

TE HUNGA HAUĀ MAURI MŌ NGĀ TĀNGATA KATOĀ

Contents

Local Advisory Committee report	3
Local Executive Committee report	4
Regional Representative's report	5
General Manager's report	6
Our services	7
Our stories	9
Financial summary	12
Our people	15
Our supporters	16



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Local Advisory Committee report

Moving forward

THE COVID-19 lockdown had a massive impact on CCS Disability Action as an organisation, both our staff and the people we support, but we were able to find different ways of working. People First produced 65 Easy Read translations to assist people in understanding the COVID alert levels and what they meant.

We are grateful that David Matthews has agreed to stay on until July 2021 and lead the organisation through these uncertain times.

Since my last report, we have welcomed two new members onto the LAC – Chloe Sturt and Sonia Darney. It is great to have them on board, and they have really hit the ground running in their roles. We also welcomed Sally Thomas into her new role as Regional Representative for the Upper South part of the Southern Region. I have worked with Sally on a number of committees and am very pleased that she has taken this on in addition to her role with the LEC.

It was great to see the government acknowledge that Christchurch was in need of more EGL funding in the budget. I am part of the EGL Core Group and would like to see more people who don't know about EGL coming along.

The recent Health and Disability System Review was a disappointing step backwards, as it pushed us back towards the medical model of disability, rather than the social model endorsed by us and many other disability support agencies.

Part of a revamp of Christchurch's YMCA as part of the government's shovel-ready initiative includes a new youth hub in central Christchurch. The Youth Hub – Te Hurihanga Ō Rangatahi – will provide support services for 10 to 25-year-olds, providing access to education, healthcare, mental health support, training, recreation, employment and youth disability services. It has taken eight years to get to this point.

A governance hui was held earlier in the year for Southern Region governance members and provided a valuable opportunity to meet other governance members from across the Region.

Shane McInroe
Local Advisory Committee Chair

“ It was great to see the government acknowledge that Christchurch was in need of more EGL funding in the budget. ”



Local Executive Committee report

Resilience

THE LOCAL EXECUTIVE Committee (LEC) is appointed by the National Board of CCS Disability Action to oversee the finances of a branch.

We aim to ensure that Canterbury West Coast continues to deliver high quality services that reflect the needs of disabled people. Our relationship with the LAC is critical so we are aware of what is working well and what the challenges are for the people CCS Disability Action supports.

Andrew Kidd and I want to acknowledge Simon Templeton who retired earlier in the year, after having led the LEC for the past four years. Simon made a significant contribution to the LEC and we would like to thank him sincerely for this.

2019/20 will be remembered as a year of challenge – locally, nationally and globally. COVID-19 has impacted on all of us but has also shown how resilient we are and how, as an organisation, we are very good at finding innovative ways to continue to support the people at the heart of our work.

Our most valuable resource is our staff. I want to acknowledge every one of you for all you have done over the past 12 months. We know that it has not been an easy year, but you have made a tremendous

difference in people's lives under very trying circumstances.

Financial markets were severely impacted by COVID-19 with the first quarter of 2020 experiencing one of the sharpest market falls in history. Whilst there has been some resurgence, we will continue to face uncertain times in the foreseeable future. Budgeting in the current climate is a real balancing act but we are very fortunate as an organisation to be able to weather the storm.

I would like to acknowledge Melissa Smith, General Manager Southern, who is an asset to the organisation. Her expertise, passion and drive continue to provide valuable advice and guidance to the LEC. Thank you also to Sheryl Catchpole for her ongoing support.

It is a pleasure to be a part of the Local Executive Committee for an organisation whose sole focus is to support and advocate alongside and on behalf of disabled people. I look forward to seeing what the next 12 months will bring.

Sally Thomas
Local Executive Committee Chair

“ Our most valuable resource is our staff. I want to acknowledge every one of you for all you have done over the past 12 months. ”



Regional Representative's report

Being sharp and ready for the new normal

AT THE BOARD table we have been challenged to be sharp and ready. This phrase describes CCS Disability Action in the last year.

At the December 2019 Governance forum, we presented the Disability Leadership and Maori Disability Leadership Frameworks as well as the Strategic Priorities for 2019-2022. These documents set important directions for our organisation.

Also, in December we launched a report titled, *The state of wellbeing and equality for disabled people, their families, and whānau*, authored by Sam Murray, the National Policy Coordinator. This shone a light on the inequality experienced by disabled people – a first for Aotearoa and it provides another tool for us to be sharp and ready in our advocacy work with Government.

COVID-19 brought a whole new normal and from all accounts CCS Disability Action was sharp and ready to pivot to keep supporting disabled people and whānau. Staff and governance are to be congratulated for how the organisation has thrived under pressure.

David Matthews, our CE, agreed to stay on until June 2021 and continue to lead the team through these turbulent times.

I was able to meet many people from within the region at the South Island Governance Hui held in February 2020. This hui focused on the critical role of governance within CCS Disability Action. This also represented one of the last opportunities for face-to-face meetings with Zoom becoming our new norm, unfortunately impacting on our ability to hold the Governance Forum in June.

To our staff – you have gone beyond the call of duty this year in extremely difficult circumstances to ensure that disabled people have continued to be supported. We are grateful to have such a wonderful team.

Thank you to all past and present governance members. Your dedication, expertise and time commitment to CCS Disability Action is truly valued.

Thank you to our many supporters, ambassadors and donors, whose generous grants and donations make our work possible.

Nga mihi.

Sally Thomas
Regional Elected Representative – Upper South

“ COVID-19 brought a whole new normal. ”



General Manager's report

Three cheers for our essential workers!

WELL THIS HAS been a year with a difference. At the beginning of the financial year when we looked at planning, I can quite honestly say that a Global Pandemic was not on our radar. Now at the end of the financial year I can also quite honestly say that I could not be more impressed with the way that the teams have pulled together to continue to support disabled people and their whānau as well as one another through one of the most unpredictable periods in our recent history.

You always hope that in an emergency planning situation everything will fall into place as you imagine it will and the outcomes will be positive. The teams in Christchurch, Rangiora, Ashburton, Kaikoura, Greymouth and Westport did not disappoint in this regard. The teams based all around Canterbury West Coast communicated clearly, connected regularly and supported people in ways that worked.

We have seen innovation and excellent relationship building occurring over this period and it is the hope of the local team and the national organisation that the gains we made over this period can continue

to be utilised in the months and years to come. We have learnt to work differently, to connect differently and to utilise technology for things we never thought it could be useful for.

With a consistent focus on empathy and in utilising the strong relationships we have built with people we work alongside we will do what we can to continue to support those we work with directly and the work of our team of 5 million across New Zealand as we move into another different looking year.

Thank you to everyone who did whatever it took to ensure people felt safe, secure and supported over this period – this is the work that CCS Disability Action has been known for, for 85 years.

Melissa Smith
General Manager Southern

“ I could not be more impressed with the way that the teams have pulled together to continue to support disabled people and their whānau. ”

Our services

CCS Disability Action is a nationwide organisation that provides support and advocacy for people with a disability. We work in partnership with disabled people, families and whānau to have choice and control in their lives. Below are the range of services and supports we offer the local community.

THE 2019/20 YEAR has been a year that no one could have predicted during planning. Over Level Three and Four lockdown periods the team continued to provide support and connection for those they are working with and developed different ways to do this.

The Canterbury West Coast branch has again provided services throughout Christchurch and across the region. With team members based in Christchurch,

Rangiora, Ashburton, Kaikōura, Westport and Greymouth and covering all areas in between. We have supported 771 people this year through the provision of more than 58,000 hours of support. This is an increase of almost 2,000 hours in comparison to the 2018/19 financial year and this increase has occurred in spite of a seven-week lockdown period.

Our teams worked with 398 children, young people and their families through





the Ministry of Health and Ministry of Education funded Early Intervention, Child Development, Supported Lifestyles and Intensive Wraparound contracts. This number includes working at capacity to deliver Child Development and Early Intervention services.

The Family and Youth team were fortunate to receive funding from a Ministry of Youth Development (MYD) application for a Youth Coordinator role this year. The Youth Coordinator has been facilitating a programme called Ko Wai Au. This project has been designed to look at identity for young disabled people and how this intersects with other elements of identity. This programme has run alongside youth groups and also groups designed for siblings of young disabled people. During Level Three and Four lockdown the groups of young people continued to come together using Zoom and other virtual technology and with the support of an MSD funding grant we were able to support those who didn't have the technology at home to continue to be involved by providing access to the internet and tablets. We are excited to have been offered further MYD funding to continue the work around identity for another year.

In our work with 349 people over the age of 17, we are utilising the Ministry of Health funded Supported Living service to work alongside 199 people. Within this service we have provided more than 22,000 hours of service over this year. For others, we continue to provide support under the Ministry of Social Development funded Community Participation and Very High Needs contracts, and for the Ministry of Health, Flexible Disability Supports continues to be an area of focus and potential growth.

In late 2018, the first set of applications were received for the inaugural year of Project SEARCH at the Canterbury District Health Board. These interns graduated on the 3rd of December 2019 with an increased level of confidence in a working environment and a sense of opportunities ahead.

The 2020 school year has seen eight new interns commence at Burwood Hospital and even through an international pandemic the students have found ways to learn, connect and support the team at Burwood.

The West Coast, Ashburton, Kaikōura and Rangiora teams have continued to go from strength to strength, with the work increasing to include Intensive Wraparound support for one whānau. We also continue to support people to utilise funding mechanisms such as Individualised Funding to get the most out of support in smaller communities.



Our stories

We are privileged to share the stories of the people who we work alongside. Each person shapes our role in their lives, which is to support them to achieve their goals, vision and ambitions.

Being Bradley

TWENTY-THREE-YEAR-old Bradley Aldridge is well known in the West Coast community where he grew up.

Bradley and his good friends Alex and Tom – who he met at high school – are regularly seen beating the streets of Greymouth, heading to the swimming pool or other activities that they enjoy like Special Olympics. Alex and Tom push Bradley in his wheelchair, much to everyone's delight. "They are great mates and make each other happy. They're a lot of fun to be around," explains Jeanette Oliver, Bradley's Grandmother.

He's a welcome sight wherever he goes. "We can't go anywhere without people saying hello to Bradley, which he really appreciates. It's always been that way. My daughter has always been keen to ensure he is included and visible in the community. It would be a lonely life otherwise, wouldn't it?"

Bradley is also the namesake of the popular CCS Disability Action holiday home 'Bradley House' in Paroa. Jeanette and her husband John gifted some of their



Bradley with his Grandmother Jeanette.

bush clad property to CCS Disability Action when it became clear that there were few accessible accommodation options for disabled people and their families to have a break on the coast.

Bradley has a range of physical and intellectual impairments that means he needs 24/7 support to keep him happy and safe. He uses his eye gaze and body language to communicate with others, which means having trusted relationships, is especially important. Jeanette is employed ▶

“ Jeanette has been by Bradley's side since the day he started primary school. ”



Bradley is also the namesake of the popular CCS Disability Action holiday home 'Bradley House' in Paroa.

- ▶ part-time by CCS Disability Action as Bradley's Support Worker. In addition, Bradley receives individualised funding, managed by his mum. The funding covers the employment of three other caregivers to support Bradley's needs with additional care provided by his parents.

Jeanette has been by his side since the day he started primary school. Initially this was going to be for six months to ensure a smooth transition to school. She ended up following him through primary, she was then approached by the local high school to ask if she would consider coming on board as a Teacher Aide.

While Jeanette is quick to point out that each of her and John's five grandchildren are cherished, she describes Bradley as "our treasure." They particularly love being with him at Riding for the Disabled, which is a highlight of Bradley's week.

The COVID-19 lockdown threw some logistical challenges the family's way, but it's had an unexpected silver lining. Bradley and his younger brother Josh previously didn't spend a huge amount of time together. But during lockdown Josh stepped in to support Bradley, as none of his usual support team could, due to their own family commitments.

The pair had a blast. "They did Snapchat, selfies, listened to music – loads of 'boy stuff'. They're such good friends now. Josh has his license and he takes Bradley out in his van to do things like watch sport. It has been the most amazing thing for their relationship, and it makes us all so happy to them become buddies."

It's Bradley's growing independence that has made the most significant difference of late. He recently moved into his own flat, specifically designed to suit his needs. It is on his parent's property, with video and audio connections to the main house to ensure he is safe, but he can have alone time as well as having friends around.

They particularly enjoy cooking together and, as Jeanette explains, take rightful pride in planning, shopping, cooking and (importantly) cleaning up.

Over the years, Bradley's journey has been a real team effort, with Bradley's family and his CCS Disability Action Coordinator Robert Miedema and former Coordinator Gloria Hammond having to work very hard to advocate for the funding and support needed.

"Don't ever tell us we can't achieve something! We have smashed down a few brick walls over the years and while money is always an issue, we have found where there is a will and the manpower there is a way."

While it hasn't always been easy and there are the inevitable worries about what might lie ahead, for now it feels good to be able to give him his own space and for his mum and dad to regain a bit of theirs.

“ Bradley's a welcome sight wherever he goes... which he really appreciates. ”



Hats off to Hayley

HAYLEY WORKS AS a Hospital Care Attendant at the Spinal Unit, Burwood Hospital. During lockdown Hayley was classed as an essential healthcare worker, and her contribution during this time is something she – quite rightly – takes great pride in.

The 22-year-old is supported by Employment Coordinator Lisa, who connected Hayley with Project SEARCH in early 2019, and continues to help as needed.

Hayley was one of a small number of interns who undertook work experience at the Christchurch District Health Board, where they also received tailored professional development and education to boost their future employment prospects.

Hayley quickly proved herself as a reliable and valued member of the team and formed excellent relationships with her workmates and patients in the unit. At the end of the project Hayley was offered a permanent position, something she describes as a “dream come true”.

Hayley says she loves going to work because she is part of a team and likes working with her colleagues. She also enjoys helping patients. Her work ethic and attitude have not gone unnoticed with Hayley described as “a delight” to have on the team.

Not only has Hayley been shining at work, she gained real independence as a result of having a job. She gets herself up and ready for work every day and has mastered the bus system to get herself home from work each day (a journey of close to two hours).

Hayley’s mum Karen has seen the transformation that having a job has had. “She has embraced this opportunity with both hands and is just buzzing with pride – especially during the lockdown when she knew how important her contribution was. Getting paid work that she loves is more than we had hoped for, so as a result, we have learned never again to put a ceiling on what Hayley is capable of.”

Above: Hayley at work.

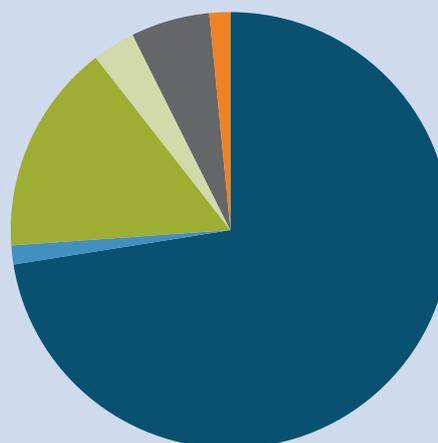


Financial summary

For the year ended 30 June 2020

Revenue: Our revenue was received from

● Government contracts	72%
● Other revenue	1%
● Investments	16%
● Bequests	3%
● Other contracts and grants	6%
● Funds raised by CCS DA	2%



Graph rounded to nearest percentage point

Summarised statement of comprehensive revenue and expense

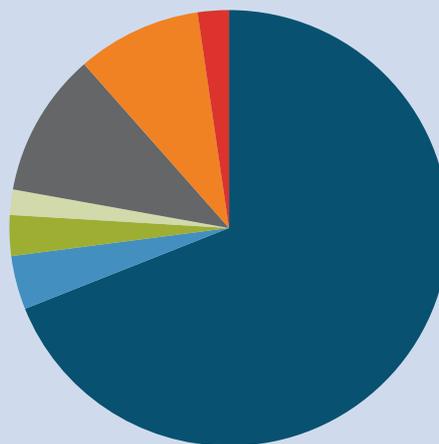
	2020 \$000's	2019 \$000's
Our operating revenue was	5,198	4,481
Our expenditure was	5,571	4,590
Operating surplus/(deficit) before bequests, gains on investments and gains on sale of assets	(373)	(109)
Bequests received	152	485
Less social innovation fund contribution	(8)	(24)
Simpson Trust winding up	-	177
Grants received/(paid)	20	6
Realised gain/(loss) on sale of fixed assets	4	4
Share revaluation – investment properties	(18)	(43)
Prior year adjustment	(6)	-
Realised and unrealised gain/(loss) on investments	(549)	503
Other comprehensive revenue and expense	-	-
TOTAL COMPREHENSIVE REVENUE AND EXPENSE	(778)	999

Summarised statement of changes in equity

Opening Society Funds as at 1 July	15,972	14,973
Total comprehensive revenue and expense	(778)	999
CLOSING SOCIETY FUNDS AS AT 30 JUNE	15,194	15,972

Expenditure: Our funds were spent on

● Staff costs incl. training & development	69%
● IT	4%
● Property incl. furniture, fittings & equipment	3%
● Travel and accommodation	2%
● Programme costs	11%
● Other costs	9%
● Depreciation	2%
● Grants paid	0%



Graph rounded to nearest percentage point

Summarised statement of financial position

	2020 \$000's	2019 \$000's
Current assets	1,728	2,299
Non-current assets	14,290	14,554
Total assets	16,018	16,853
Current liabilities	824	881
Non-current liabilities	-	-
Total liabilities	824	881
NET ASSETS	15,194	15,972
REPRESENTED BY:		
Society Funds	15,194	15,972

Summarised statement of cash flows

Cashflows from operating activities	(293)	495
Cashflows from investing activities	(41)	(372)
Cashflows from financing activities	-	-
Opening cash and bank balances	646	523
TOTAL CASH AND BANK BALANCES	312	646



Notes to the financial summary of CCS Disability Action Canterbury West Coast Incorporated

A SUMMARY OF the CCS Disability Action Canterbury West Coast Incorporated (“the Society”) audited financial statements for the year ended 30 June 2020 is shown in the Financial Summary section of this annual report. The summary financial statements have been prepared in accordance with PBE FRS-43 Summary Financial Statements.

The full financial statements have been prepared in accordance with Tier 2 PBE Accounting Standards as issued by the New Zealand External Reporting Board. The summary financial statements are presented in New Zealand dollars.

The amounts stated in these summary financial statements have been extracted from the full financial statements of the Society dated 29 September 2020, of which an unqualified opinion was given by our auditors, Crowe Horwath New Zealand Audit Partnership.

Copies of these are available from the Society. This summary has been authorised by Melissa Smith, General Manager on 29 September 2020 and has not been audited.

The summary financial statements do not include all disclosures provided in the full financial statements and cannot be expected to provide as complete an understanding as provided by the full financial statements of the Society.

The summarised financial statements should be read in conjunction with the statement of accounting policies and notes to the full audited financial statements.

Some financial terms

Current Assets are assets that are cash or expected to be converted into cash within 12 months.

Non-Current Assets include assets where the cost is allocated over a number of years, as well as investments.

Current Liabilities are bills that are due to creditors, suppliers and employees.

Equity (Society Funds) is the residual interest in the assets of the organisation after deducting all the liabilities. It balances to the Net Assets.

Net Cash Flows refers to the difference between money going in or out of the organisation.

Cash Flow from Investing Activities is the change in cash position resulting from the sale or purchase of assets and any gains (or losses) from investments.

Cash Flow from Operating Activities are core business activities which provide the majority of an organisation’s cash flow.

Operating Revenue is the money brought into an organisation.

Operating Expenses is the ongoing cost for running the Society.

Realised Gain is a gain resulting from selling an asset at a price higher than the original purchase price.

Unrealised Gain is a profit position, resulting from any type of investment, which has yet to be cashed in.

Total Comprehensive Revenue and Expense is the result of all operations of the Society during the year.

Our people

CCS Disability Action is a membership-based organisation led by a National Board. Local governance committees, staff groups and local communities also guide our work. Here are just some of the key people who supported our work this financial year.

Patron

- Ben Lucas

Local Advisory Committee

- Shane McInroe (Chair)
- Michelle Gillett (from AGM October 2019)
- Colin Henderson
- Andrew Hocken
- Chloe Sturt (from April 2020)
- Sonia Darney (from April 2020)
- Patricia Beck (West Coast Committee Chair)

Local Executive Committee

- Simon Templeton (Chair until May 2020)
- Andrew Kidd
- Sally Thomas

Regional Representative to the National Board

- Simon Templeton (interim appointment until December 2019)
- Sally Thomas (from December 2019)

General Manager

- Melissa Smith

Regional Management Team

Service Managers

- Abby McCormack
- Tom Callanan
- Jackie Koortse

Regional Coordinator Business Support

- Sheryl Catchpole

Regional Disability Leadership Coordinator

- Matthew Whiting

Regional Quality Coordinator

- Sue Connor

Regional Kaimahi Whānau

- Ma-rea Clayton

The year in numbers

421 children, families and whānau who received services over the year.

349 youth and adults who received support over the year.

1245 members of the local branch.

4121 Mobility Parking Permit users in the branch area (and 319 organisation permits).

533 Total Mobility users supported in the branch area.

1524 people who generously donated to the branch.



Our supporters

CCS Disability Action is grateful for the support received from government and other agencies, individuals, life members, trusts and foundations during this year.

Funders

- Ara Taiohi
- CERT
- Dadley Trust
- E L & J B Sanderson Cerebral Palsy Trust
- Ena M Gillespie Estate
- Four Winds Foundation
- Grace Vineyard Church
- H E Fairey Trust
- Hyman Marks Trust
- IHC Foundation
- J R McKenzie Youth Education Fund
- Lend a Hand Foundation
- Mainland Foundation
- Make It Happen Charitable Trust
- McNeill Charitable Fund
- Ministry of Education
- Ministry of Social Development
- Noeline and Norman Palmer Memorial Fund
- Pub Charity Ltd
- Riccarton High School
- Riccarton Rotary Youth Trust
- Social Innovation Fund
- Te Pou
- The Lion Foundation
- The Southern Trust

Bequests

- A & A Thomas Estare
- A & E Weaver
- Alfonso & Enid Weaver Charitable Foundation
- Arthur William Felton Charitable Trust
- Derrick J Osborne
- Graeme Ward Duder Estate
- H T Adams Estate
- Huntley Charitable Trust
- Jack Roud Trust Fund
- John & Elsie Walsh Trust
- Jones Foundation
- K L Rutherford Estate
- Marion Green Charitable Fund
- Phoebe Mabel Barrett Estate
- Ray Wilson
- W F Henery Memorial Fund
- W H Meek Estate
- WES Boyd Estate



CCS
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Including all people