



Annual Report

Te Pūrongo ā-Tau

CCS Disability Action Canterbury West Coast Inc 2018/19



CCS
disability action
Including all people

TE HUNGA HAUĀ MAURI MŌ NGĀ TĀNGATA KATOĀ

Contents

Local Advisory Committee report	3
Local Executive Committee report	4
Regional Representative's report	5
General Manager's report	6
Our services	7
Our stories	10
Financial summary	12
Our people	15
Our supporters	16



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Local Advisory Committee report

New opportunities

SINCE I JOINED the Local Advisory Committee (LAC) at the 2018 AGM and took on the role of Chair, it has been a steep learning curve. I would like to acknowledge my colleagues on the LAC, who are also new to their roles – Andrew Hocken, Colin Henderson and Michelle Gillett. We work well as a group and each bring a different perspective.

Christchurch is home for me, but the West Coast is where I was born and raised and where my heart lies. I proudly identify as a person with a learning disability, and hope to see my appointment as Chair of the LAC set a precedent moving forward. I am passionate about disabled people's rights, particularly in education. It's important to me to give back, as I know many disabled people have to fight to have their voice heard.

I am also involved with a number of other committees and community organisations, where my aim is to promote rights for all, with a focus on disability and youth. In 2013, People First was asked to do a panel presentation at the University of Canterbury about people's experience at school. I was asked to be an advisor, and my involvement began there.

In my LAC role here, it was great to be asked to be involved with interview panels, as that has given me the opportunity to

be directly involved with the staffing of my local office, as well as the opportunity to potentially broaden the horizons of someone with a disability. It was good to go to the Governance Forum and hear David Matthews talking. I would like to acknowledge David's work for CCS Disability Action over the years. It has been great to getting know David; even when we don't agree on something, we work it out!

I see the Canterbury West Coast branch as being in a good position leading into the System Transformation, while we do have things to focus on for leading the change. Although I see a lot of providers getting worried about significant change, Canterbury West Coast has been undergoing this change for a number of years, since the Enabling Good Lives demonstration began in Canterbury and Waikato.

A handwritten signature in black ink, appearing to read 'Shane McInroe'. The signature is stylized and written in a cursive-like font.

Shane McInroe
Local Advisory Committee Chair



Local Executive Committee report

Keeping people at the centre

THE LOCAL EXECUTIVE Committee (LEC) role is to work with the National Board and local staff to ensure we continue to deliver high quality services that meet the needs of the people we work alongside. What we do, and how we do it, must be governed by the principles set out in our Constitution and the policies and directions of the National Board, Local Advisory Committee and management.

Our LEC – Andrew Kidd, Sally Thomas and I – have worked with branch staff and management to ensure disabled people are at the centre of everything we do. This involves review of the services we offer, our processes and our policies. Last year we re-tendered for the services to manage our investment portfolio. Cambridge Partners have come on board and in a short space of time have improved our financial position (despite December 2018 being the worst calendar month for returns in the share market since 1930). All funds the portfolio generates can be used to support our work, improving the lives of disabled people.

Mel Smith, General Manager Southern, is a wealth of knowledge about the disability sector and the organisation. Her support has been invaluable, as is her work both on the budget – ensuring we continue to deliver the amazing services we do for disabled people, while

ensuring there is no waste in the system – and in service delivery.

Our staff are our most valuable resource. Their task is to achieve the objectives of CCS Disability Action, and they do an amazing job of supporting the people we work with. I thank them for their energy and the work they do, not only in service provision, but also as ambassadors of the organisation and role models of an inclusive society.

It is a privilege to serve as Chair on the Local Executive Committee of an organisation with the history and reputation of CCS Disability Action. I look forward to a new year of developments, changes and challenges.

Simon Templeton
Local Executive Committee Chair



Regional Representative's report

Looking back, moving forward

Tēnā koutou katoa.

2018/2019 HAS BEEN a year of significant national projects, including refreshing Te Puāwaitanga and reviewing our Strategic Priorities, our Māori Disability Framework, Disability Leadership Framework and all business systems to achieve national consistency.

During the year, representatives of our branch membership and committees have attended finance, business and governance forums, being updated with the business of the organisation and the sector trends and providing that all important membership voice and local feedback.

Our membership voice is critical to ensure CCS Disability Action continues to be politically active, and to provide quality, relevant support and information to the people we serve, their families, whānau and the community.

David Matthews will step down from his role as Chief Executive on 30 June, 2020. He will be greatly missed. David has worked tirelessly for CCS Disability Action for nearly 20 years, being our Chief Executive for the last seven. David has led our organisation through enormous change as we approach the full implementation of the transformation of the disability sector. He leaves CCS Disability Action on the

front foot for a brave new world, and I wish David all the very best for the next part of his life's journey.

I would like to thank Mel Smith, our Southern Region GM, for her leadership and to acknowledge every one of our amazing staff, who do our wonderful work.

Huge thanks to all past and present members of the Local Advisory Committees, Local Executive Committees and Local Committees. Your dedication, expertise and time commitment to CCS Disability Action is truly valued and much appreciated. I specifically acknowledge the years of service to our organisation by Pete Bradley, Michael Turner and Helena Tai on the Local Advisory Committee, all of whom retired at last year's AGM.

Thank you to our many supporters, ambassadors and donors, whose generous grants and donations make our work possible.

Whakawhetai ki a koe.

Thank you, with appreciation and gratitude.

Simon Templeton
Regional Representative



General Manager's report

Working on our dance cards

“Diversity is being invited to the party; inclusion is being asked to dance.”

Verna Myers

CCS DISABILITY ACTION Canterbury West Coast is as unique as any branch of CCS Disability Action. However, their diversity and inclusive practice is something that many still strive to achieve.

With Enabling Good Lives having been part of the Christchurch landscape for six years now, we have been working within the guiding principles and have considered what this means for service delivery. This year, though, we have also focused on what this means for our teams and the world in general.

With a focus this year on ensuring that we have high quality recruitment processes and that we work to remove potential barriers for people applying for roles with us, we have seen a further change in diversity of people applying for roles and have been able to role model this for other branches across the region.

We recognise, however, that if diversity is ‘the invitation to the party’, we need to work on our dance cards also. In December, the Southern Region Disabled Staff Group well and truly got behind the Positive Action project that is running nationally and provided an immense

amount of feedback. This information will be used to find ways to measure and recognise inclusiveness within the organisation so that we can take these measures and share them with other businesses around the country. This is a project to first get our own house in order and then support others to work on theirs.

These internal developments have been coupled with a whole new group engaging with local governance and taking up roles on the Local Advisory Committee, external engagement such as support for new initiatives like Project SEARCH, involvement in advisory groups for System Transformation, and development of community events and forums to build connectedness and also to celebrate disability and diversity.

This year for Canterbury West Coast has been one that the branch should be proud to have been involved in – across the branch area we have continued to challenge ourselves and it is important to stop along these journeys, take stock and celebrate how far we have come.

Melissa Smith
General Manager Southern

Our services

CCS Disability Action is New Zealand's largest pan disability support and advocacy organisation. We work in partnership with disabled people, their families and whānau to have choice and control in their lives. Below are the range of services and supports we offer our local community.

THE CANTERBURY WEST Coast Branch has again provided services throughout Christchurch and across the region. With team members based in Christchurch, Rangiora, Ashburton, Kaikōura, Westport and Greymouth and covering all areas in between and around these places, we have supported 815 people this year through the provision of more than 56,000 hours of support. This is an increase of

almost 4,000 hours in comparison to the 2017/18 financial year.

Our teams worked with 454 children, young people and their families through the Ministry of Health and Ministry of Education funded Early Intervention, Child Development, Supported Lifestyles and Intensive Wraparound contracts. This number includes working at capacity to





deliver Child Development and Early Intervention services.

In our work with people over the age of 17, we are also utilising the Ministry of Health funded Supported Living service to work alongside 201 people. Within this service we have provided 24,182 hours of service over this year. For others, we continue to provide support under the Ministry of Social Development funded Community Participation and Very High Needs contracts, and for the Ministry of Health, Flexible Disability Supports continues to be an area of focus and potential growth.

In late 2018, the first set of applications were received for the inaugural year of Project SEARCH at the Canterbury District Health Board. After a full assessment and testing process, the 2019 year started with eight interns commencing the programme based at Burwood Hospital. This has been a fantastic venture to be involved with, and has provided an excellent project to get some genuine collaboration happening across disability sector services and other businesses in the community.

Over this year, the teams in Canterbury have also moved into new contract

“...we have supported 815 people this year through the provision of more than 56,000 hours of support. This is an increase of almost 4,000 hours in comparison to last year.”

spaces. This has included Foster Care, a service provided for children and young people when they require a family environment outside of the home they may have grown up in. We have supported one young person to engage with a family over this year with promising results. We are keen to see this work continue.

With the changes that are coming to the Disability Support sector through System Transformation, the team in Christchurch have continued to engage in the local System Transformation teams. At the close of the 2018/19 year, two of our team members are engaged in different capacities in this work.

The West Coast has continued to go from strength to strength, with a real focus becoming obvious in Westport on Individualised Funding. At the close of the financial year we are currently working with 7 people in this way, and the flexibility of this support continues to be the key factor attracting people to this funding stream.

We have also been fortunate to source new premises in Greymouth over this year, and we were excited to have the Chief Executive and local community members join us for a formal opening of the building in March.

The Ashburton, Kaikōura and Rangiora teams continue to work to provide support and service across the whole range of contracts that CCS Disability Action offers and they do this in a manner that works for their community.

In the area of Disability Leadership we have seen changes in staffing this year, with Prudence Walker moving into other contract work and Matthew Whiting moving into the role of Disability Leadership Coordinator for the South Island. With Matthew's leadership, we have held forums in relation to our services and support, as well as provided opportunities for people to consider themselves in governance roles and learn the skills required to carry these roles out with confidence.





Our stories

We are privileged to share the stories of the people who we work alongside. Each person shapes our role in their lives, which is to support them to achieve their goals, vision and ambitions.

Surplus to requirements

RANGIORA RESIDENT NEIL Baldwin knows what it's like to watch life passing by and feel he has no part to play in it. For months, Neil spent day after day watching the outside world feeling that he was "surplus to requirements."

Life wasn't always like that for Neil, who began working in forestry when he left school at 16, working upwards of 100 hours per week. "I was always working. Having any kind of social or home life just wasn't possible," he says. Deteriorating health eventually led to the loss of his job and reduced mobility.

For a man who felt defined by his physicality, transitioning to a wheelchair proved difficult. "I felt like I was no good to anyone. My house didn't have any ramps. All I could do was stay at home and look out the window."



Things began to improve when CCS Disability Action entered Neil's life. "Everything changed at that point," says Neil. Service Coordinator Glenda Miller organised for a team of Support Workers to re-connect him to his community. Modifications to his home were also completed, enabling Neil to move in and out of his home freely.

These changes have allowed Neil to re-frame how he sees himself. "It's nice to have the support but know that I can still be independent," he explains.

A chance conversation was the catalyst for another change in Neil's life. "My neighbour stopped for a chat and she told me she was going to the bowling club. She said: 'Why don't you give it a go?' and I thought, 'You know what? I will!'"

Neil now attends the Rangiora Bowling Club three afternoons a week. The place, and the people in it, have proved lifechanging. "I love it. I have friends now. That's something I've never had before in my life," says Neil with a smile.

And as for his form? "I'm not the best, but I'm not the worst. And I'm not complaining!"

← Neil has made good friends at the Rangiora Bowling Club.

In the driver's seat

CHRISTCHURCH BORN AND raised Roald Phillips can't remember a time when cars weren't his thing. "It's just something I've always been into," he says.

After finishing high school, the decision to move into some form of automotive training was an obvious choice.

CCS Disability Action has been supporting Roald since he was 16.

The 22-year-old finds concentrating on what he describes as "paperwork" a real challenge but is completely in his element with anything hands-on. "I like to keep busy with practical jobs. Pulling car engines apart and putting them back together comes really naturally to me."

Roald completed a certificate in fabrication, panel and paint and followed this with a certificate of automotive engineering.

Like many young people trying to find their first job, he found it challenging to find an employer who was happy to take him on. "It is quite a tough industry to get into. It had been a couple of months since I'd completed my study and I still didn't have a job. It was hard," he explains.

But he wasn't prepared to give up. "What stood out about Roald was his enthusiasm and motivation to get a job," says Lisa Wall, Service Coordinator – Supported Employment for CCS Disability Action.

He attended a two-day Employment Skills Workshop run at the CCS Disability Action Christchurch office. With a freshly updated CV, he and Lisa made several cold calls to businesses. His efforts were rewarded when, as a result, Roald interviewed for and was offered a fulltime job at Bridgestone Tyre Centre.



Roald Phillips.

It was a hugely satisfying moment. "It was really great to get that first job. It's great to go from having no money to having a good wage coming in."

It's also allowed Roald to begin to plan and envisage what his future might look like, both in the short and long term. Not surprisingly, cars feature in both. A new car is on the wish list and further down the track he'd like to open a car dealership. "That's the dream," he says.



Lisa and Roald.

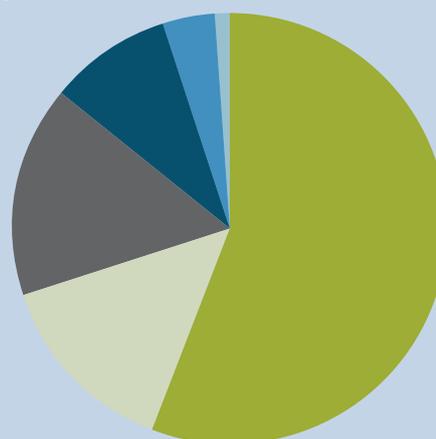


Financial summary

For the year ended 30 June 2019

Revenue: Our revenue was received from

Government contracts	56%
Other revenue	14%
Investments	16%
Bequests	9%
Other contracts and grants	4%
Funds raised by CCS DA	1%



Graph rounded to nearest percentage point

Summarised statement of comprehensive revenue and expense

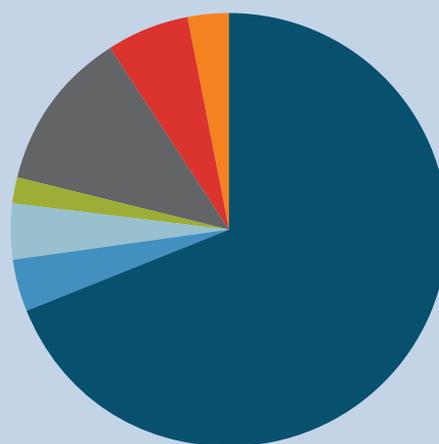
	2019 \$000's	2018 \$000's
Our operating revenue was	4,481	3,772
Our expenditure was	4,590	4,192
Operating surplus/(deficit) before bequests, gains on investments and gains on sale of assets	(109)	(420)
Bequests received	485	38
Less social innovation fund contribution	(24)	(2)
Simpson Trust winding up	177	-
Grants received/(paid)	-	-
Realised gain/(loss) on sale of fixed assets	4	4
Realised and unrealised gain/(loss) on investments	503	587
Share revaluation – investment properties	(43)	(13)
Property impairment	-	(66)
Capital grants received	6	3
Prior year adjustment	-	(1)
Other comprehensive revenue and expense	-	-
TOTAL COMPREHENSIVE REVENUE AND EXPENSE	999	130

Summarised statement of changes in equity

Opening Society Funds as at 1 July	14,973	14,843
Total comprehensive revenue and expense	999	130
CLOSING SOCIETY FUNDS AS AT 30 JUNE	15,972	14,973

Expenditure: Our funds were spent on

Staff costs inc training & development	69%
IT	4%
Property inc furniture, fittings & equipment	4%
Travel and accommodation	2%
Programme costs	12%
Other costs	6%
Depreciation	3%



Graph rounded to nearest percentage point

Summarised statement of financial position

	2019 \$000's	2018 \$000's
Current assets	2,299	1,875
Non-current assets	14,554	13,809
Total assets	16,853	15,684
Current liabilities	881	711
Non-current liabilities	-	-
Total liabilities	881	711
NET ASSETS	15,972	14,973
REPRESENTED BY:		
Society Funds	15,972	14,973

Summarised statement of cash flows

Cashflows from operating activities	495	(481)
Cashflows from investing activities	(372)	501
Cashflows from financing activities	-	-
Opening cash and bank balances	523	503
TOTAL CASH AND BANK BALANCES	646	523



Notes to the financial summary of CCS Disability Action Canterbury West Coast Inc

A SUMMARY OF the CCS Disability Action Canterbury West Coast Incorporated (“the Society”) audited financial statements for the year ended 30 June 2019 is shown in the Financial Summary section of this annual report. The summary financial statements have been prepared in accordance with PBE FRS-43 Summary Financial Statements.

The full financial statements have been prepared in accordance with Tier 2 PBE Accounting Standards as issued by the New Zealand External Reporting Board. The summary financial statements are presented in New Zealand dollars.

The amounts stated in these summary financial statements have been extracted from the full financial statements of the Society dated 15 October 2019, of which an unqualified opinion was given by our auditors, Crowe Horwath New Zealand Audit Partnership.

Copies of these are available from the Society. This summary has been authorised by Melissa Smith, General Manager on 15 October 2019 and has not been audited.

The summary financial statements do not include all disclosures provided in the full financial statements and cannot be expected to provide as complete an understanding as provided by the full financial statements of the Society.

The summarised financial statements should be read in conjunction with the statement of accounting policies and notes to the full audited financial statements.

Some financial terms

Current Assets are assets that are cash or expected to be converted into cash within 12 months.

Non-Current Assets include assets where the cost is allocated over a number of years, as well as investments.

Current Liabilities are bills that are due to creditors, suppliers and employees.

Equity (Society Funds) is the residual interest in the assets of the organisation after deducting all the liabilities. It balances to the Net Assets.

Net Cash Flows refers to the difference between money going in or out of the organisation.

Cash Flow from Investing Activities is the change in cash position resulting from the sale or purchase of assets and any gains (or losses) from investments.

Cash Flow from Operating Activities are core business activities which provide the majority of an organisation’s cash flow.

Operating Revenue is the money brought into an organisation.

Operating Expenses is the ongoing cost for running the Society.

Realised Gain is a gain resulting from selling an asset at a price higher than the original purchase price.

Unrealised Gain is a profit position, resulting from any type of investment, which has yet to be cashed in.

Total Comprehensive Revenue and Expense is the result of all operations of the Society during the year.

Our people

CCS Disability Action is a membership-based organisation led by a National Board. Local governance committees, staff groups and local communities also guide our work. Here are just some of the key people who supported our work this financial year.

Patron

- Ben Lucas

Local Advisory Committee

- Shane McInroe (from October 2018; Chair from February 2019)
- Peter Bradley (Chair; until October 2018)
- Michelle Gillett (co-opted from March 2019)
- Colin Henderson (from October 2018)
- Andrew Hocken (from October 2018)
- Helena Tai (until October 2018)
- Michael Turner (until October 2018)

Local Executive Committee

- Simon Templeton (Chair)
- Andrew Kidd
- Sally Thomas

Regional Representative

- Simon Templeton (interim appointment from February 2019)

General Manager

- Melissa Smith

Regional Management Team

Service Managers

- Abby McCormack (from January 2019)
- Tom Callanan
- Jackie Koortse
- Demarnia Lloyd-Harris (until September 2018)
- Jonathan Mackie (until October 2018)

Regional Coordinator Business Support

- Sheryl Catchpole

Regional Disability Leadership Coordinator

- Prudence Walker (until July 2018)
- Matthew Whiting (from August 2018)

Regional Quality Coordinator

- Sue Connor

Regional Kaimahi Whānau

- Ma-rea Clayton

Regional Fundraising Coordinator (until July 2018)

- Lyn Anthony

The year in numbers

454 children, families and whānau who received services over the year.

361 youth and adults who received support over the year.

1187 members of the local branch.

18405 Mobility Parking Permit users (and 495 organisation permits).

533 Total Mobility users supported.

982 people who generously donated to the branch.

Our supporters

CCS Disability Action is grateful for the support received from government and other agencies, individuals, life members, trusts and foundations during this year.

Funders

- Air Rescue Services
- Mainland Foundation
- Rehabilitation Welfare Trust
- The Lion Foundation
- The Southern Trust
- West Coast Community Trust (vehicle costs)
- Te Pou
- IHC Foundation
- Social Innovation Fund
- Dadley Trust
- Noeline and Norman Palmer Memorial Fund
- Simpson Trust
- H E Fairey Trust
- Hyman Marks Trust
- Make It Happen Charitable Trust
- Riccarton Rotary Youth Trust

Bequests

- K L Rutherford Estate
- A & A Thomas Estate
- Huntley Trust
- Boyd Estate
- Albert J Hern Estate
- D J Osborne Estate
- W H Meek Estate
- W F Henery Estate
- Walter & Lilla Hadlee Charitable Trust
- G E Dearness Estate
- Jack Roud Trust Fund
- John & Elsie Walsh Trust
- Arthur William Felton Charitable Trust
- Jones Foundation
- Huntly Estate
- Lutton Estate
- J Talbot Estate
- Marion Green Estate
- H T Adams Estate
- Dawn Dorothy Sare Estate
- Ron Ivan Sare Estate



CCS
disability action
Including all people